

# MANONMANIAM SUNDARANAR UNIVERSITY

மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்  
DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION  
TIRUNELVELI - 627 012

Reaccredited with 'A' Grade (CGPA 3.43 Out of 4.0) by NAAC (4<sup>th</sup> Cycle)



**Dr. U. BALASUBRAMANIYAN**  
Controller of Examinations

05.12.2025.

The Co-ordinators of Study Centres are instructed to accept assignments from the following categories of eligible candidates:

Eligible Candidates by Year of Admission

Year of Admission	Eligible Candidates
Academic Year 2021-2022	Arrear candidates for UG only ( not allowed PG certificate and Diploma, B.lisc, M.lisc.programme)
Calendar Year 2022 Academic Year 2022 -23	Arrear candidates (not allowed one year programme)
Calendar Year 2023	Sixth Semester
Academic Year 2023-2024	Fifth Semester
Calendar Year 2024	Fourth Semester
Academic Year 2024-2025	Third Semester
Calendar Year 2025	Second Semester
Academic year 2025-2026	First Semester

- Assignment Valuation & Internal Marks Entry :**

Assignments must be valued by a qualified examiner as per UGC norms.  
Internal marks must be entered strictly in the online portal provided by the DD&CE. No other format (including Excel sheets) will be accepted for mark submission.  
The maximum mark for internal assignment per course is 23.

### Assignment Submission Timeline

#### 1. For Candidates (Students):

Last Date to Submit Handwritten Assignments to Study Centres: 31.12.2025

Students must submit their handwritten assignments on or before 31<sup>st</sup> Dec 2025 to their respective Study Centres.

#### 2. For Co-ordinators of Study Centres: Last Date to Submit to the University: 09.01.2026

This includes:


Entry of internal marks in the DD&CE online portal

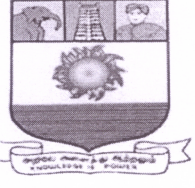
Sending the following to the university:

Hard copies of handwritten assignments

Printed internal mark sheet, signed by the Examiner and countersigned by the Principal of the LSC

**Important Note:** If both the internal marks (via the online portal) and the hard copy of the assignments (along with the printed mark sheet) are not received by this office from DAC/LSC on or before 09.01.2026, internal marks will be awarded as 'ZERO' without penalty. No further chance will be given.

  
CONTROLLER OF EXAMINATIONS



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DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION

TIRUNELVELI - 627 012

Reaccredited with 'A+Grade (CGPA 3.46 Out of 4.0) by NAAC (4<sup>th</sup> Cycle)



**Dr. U. BALASUBRAMANIYAN**

Controller of Examinations

05.12.2025

Ref:MSU/DD&CE/Int-Assn/Dec-2025

## Call for Assignments – DD&CE – Dec 2025 Examinations

All Co-ordinators of Learner Support Centres (LSCs) of the Directorate of Distance and Continuing Education (DD&CE), Manonmaniam Sundaranar University, are hereby requested to inform all eligible students (Semester I to VI) to submit their Internal Assignments for the Dec 2025 Examinations within the prescribed deadline.

- Assignment Questions :The Internal Assignment Topics are available on the University website:

- Path: Distance Education → Internal Assignment – Topics

- Assignment Submission Guidelines

Last Date for Submission at LSCs: **31.12.2025**

Students must submit their assignments to the Learning Support Centre (LSC) where they enrolled. Students admitted through MSU Colleges or the University Main Campus must send their assignments directly to the Director, Directorate of Distance and Continuing Education, Manonmaniam Sundaranar University, Tirunelveli – 627 012

- Assignment Format Instructions :Each assignment must include answers to two questions, and the total length should not exceed 20 pages.
- Use A4 size paper for all assignments : Download the cover page format from the website, fill it out, and attach it as the first page of each course assignment.
- Important Note on Late Submissions: There is no provision for late submission with penalty. Assignments not submitted on or before the due date will be accepted but awarded 'ZERO' marks. No further opportunity will be given.

  
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